

**Minutes of the Kansas Sentencing Commission Teleconference Meeting  
June 23, 2016**

The Honorable Evelyn Z. Wilson, Chair, called the Kansas Sentencing Commission (KSSC) teleconference meeting to order on June 23, 2016 at 1:28 p.m.

**Participants:**

**Members:**

- Honorable Evelyn Z. Wilson, Chair
- Honorable W. Lee Fowler, Vice Chair
- Honorable Patrick D. McAnany
- Senator David B. Haley
- Representative Tom Sawyer
- Representative Janice Pauls
- Senator Carolyn McGinn
- Jonathan Ogletree, Kansas Prisoner Review Board
- Jessica G. Domme, Kansas Attorney General's Office
- Chris A. Mechler, Office of Judicial Administration
- Tim Madden, Secretary of Corrections Designee
- Kevin N. Berens, Thomas County Attorney
- Stacey L. Donovan, Third Judicial District Public Defender's Office
- Meredith Butler, Eighth Judicial District Community Corrections
- Nathan Barnes, Public Member
- Terry J. Malone, Attorney

**Guests:**

Marie McNeal, Department of Corrections

**Staff:**

- Scott M. Schultz, Executive Director
- Brenda Harmon, Special Assistant to the Executive Director
- Kunlun Chang, Director of Research
- Fengfang Lu, Senior Research Analyst
- Charlene Becker, SB 123 Program Director/Utilization Review Specialist
- George "Ebo" Browne, Research Analyst
- Jesse Becker, Finance Director
- Trish Beck, Program Assistant
- Erica Waggoner, Administrative Assistant
- Karen Wittman, Attorney

### **Approval of Proposed Agenda**

Chair Wilson asked for a motion to approve the proposed agenda as written. Kevin Berens moved to approve the agenda. Chris Mechler seconded the motion and the motion carried.

### **Approval of Minutes**

Chair Wilson referred to the Sentencing Commission Meeting minutes of May 19, 2016. Chair Wilson moved to amend the minutes to reflect Senator Carolyn McGinn as participating in the May meeting. Chris Mechler seconded the motion. Meredith Butler moved to approve the minutes as amended. Jonathan Ogletree seconded the motion and the motion carried.

### **Approval of Revisions of the 2016 Journal Entry Forms**

As a result of 2016 legislative changes, the Journal Entry Forms Committee Chair Kevin Berens provided proposed changes to Kansas Sentencing Guidelines forms. This included the Presentence Investigation Report (PSI), Journal Entry of Judgment (JE) and Journal Entry of Probation Violation Hearing (PVJE).

Representative Janice Pauls moved to approve the PSI form as revised. Chris Mechler seconded the motion and the motion carried.

Chair Wilson moved to approve the JE as revised with an amendment of adding a check box to special sentencing rule #27. Chris Mechler seconded the motion and the motion carried.

Honorable Patrick McAnany moved to approve the PVJE as revised. Jonathan Ogletree seconded the motion and the motion carried.

Mr. Berens presented the 2003 SB 123 Eligibility flowchart that was developed by Commission staff and requested a motion to approve. Vice Chair Fowler moved to approve the flowchart. Chris Mechler seconded the motion and the motion carried.

### **SB 123 Committee Update**

Committee Chair Chris Mechler provided a SB 123 update. Ms. Mechler reported that the committee reviewed options for updating the payment system for the program. Previous meetings have determined that in-house and third party solutions are available. The committee has formed a subcommittee to explore and draft a Request for Proposal to determine if a third party vendor is available to replace the current TPPS (Treatment Provider Payment System) used to process and track invoice payments in the program. SB 123 Director Charlene Becker provided the requirements in order to move forward with the process. Ms. Mechler informed the Commission the subcommittee will be meeting bi-weekly on Fridays until January 2017.

### **Agency Report**

Executive Director Scott Schultz provided a summary of the agency's activities since the last meeting and reviewed the KDOC prison population letter and monthly monitoring report.

### **Next Meeting**

The next Sentencing Commission meeting will be at 1:30 p.m. on July 21, 2016 at the Jayhawk Tower, Senate Room.

Meeting adjourned 1:53 p.m.