

**Minutes of the Kansas Sentencing Commission Meeting
February 21, 2020**

The Honorable W. Lee Fowler, Chair, called the Kansas Sentencing Commission (KSSC) meeting to order on February 21 at 1:33 p.m.

Participants:

Members:

- Honorable W. Lee Fowler, Chair
- Honorable Benjamin J. Sexton, Vice Chair
- Honorable Stephen D. Hill, Kansas Court of Appeals
- Senator David B. Haley
- Representative Dennis “Boog” Highberger
- Representative John Barker
- Senator Carolyn McGinn
- Jonathan Ogletree, Kansas Prisoner Review Board
- Jessica Domme, Kansas Attorney General’s Office
- Amy Raymond, Office of Judicial Administration Designee
- Jefferey Zmuda, Secretary of Corrections
- Dan Dunbar, Shawnee County Chief Deputy District Attorney
- Stacey L. Donovan, Third Judicial District Public Defender’s Office
- Christopher Mann, Private Attorney
- Ronald Pauls, Public Member
- Shelly Williams, Community Corrections Director

Guests:

Hope Cooper, Kansas Department of Corrections
Marie McNeal, Kansas Department of Corrections
Gwyn Harvey, Kansas Department of Corrections
C.J. Perez, Kansas Department of Corrections
Jeannie Wark, Kansas Department of Corrections
Mallory Lutz, Behavioral Health Association of Kansas

Staff:

- Scott M. Schultz, Executive Director
- Brenda Harmon, Special Assistant to the Executive Director
- Kunlun Chang, Director of Research

- George “Ebo” Browne, Senior Research Analyst
- John Grube, Research Analyst
- Kira Johnson, SB 123 Program Director
- Trish Beck, Program Assistant
- Jamie Mai, Administrative Assistant
- Christopher Lyon, Staff Attorney
- Francis Givens, Special Projects Director
- Melissa Zoesch, Finance Director

Approval of Proposed Agenda

Chair Fowler asked if there were any objections or additions to the agenda. No objections were made and the agenda was approved.

Welcome New KSSC Member

Chair Fowler introduced and welcomed Amy Raymond from the Office of Judicial Administration as the newest member to the Sentencing Commission, replacing Chris Mechler.

Recognition of Service

Chair Fowler recognized and presented commemoration awards to Chris Mechler and Stacey Donovan for their years of service on the Commission.

Approval of November 21, 2019, KSSC Meeting Minutes

Chair Fowler referred to the November 21, 2019, minutes. Honorable Judge Stephen Hill moved to approve the minutes. Stacey Donovan seconded the motion. The motion carried.

Level of Service/Case Management Inventory (LS/CMI) Presentation

Hope Cooper provided a presentation on the Level of Service/Case Management Inventory assessment tool and requested on behalf of KDOC that the Commission adopt it as the new risk assessment tool, replacing the Level of Service Inventory-Revised.

Discussion and Possible Approval of the LS/CMI Assessment Tool

Pursuant to K.S.A. 75-5291(a)(2)(A) and K.S.A. 8-1567(b)(3), Jessica Domme moved to designate the LS/CMI as the risk assessment tool with an effective date of July 1, 2020. Vice Chair Sexton seconded the motion. Amy Raymond voted no due to the effective date. The motion carried.

Jessica Domme moved to designate the Women’s Risk Needs Assessment (WRNA) trailer tool to be used in the assessment of all female offenders with an effective date of July 1, 2020. Shelly Williams seconded the motion. Amy Raymond voted no due to the effective date. The motion carried.

SB 123 Update

Kira Johnson, SB 123 Program Director, informed the Commission of the program's latest progress.

KSSC Personnel and Compensation Committee Update

Chair Fowler reported on the current status of the KSSC Personnel and Compensation Committee, discussing the salary market study as well as a grievance policy for employees.

Executive Session

Chair Fowler called for an Executive Session at 2:20 p.m. for 15 minutes to give an update on the Personnel and Compensation Committee. On motion of Chair Fowler, the Commission then entered executive session for the purpose of discussing personnel issues. The Commission returned to open session at 2:37 p.m.

Call for KSSC Committee Membership Appointments

Chair Fowler referred the Commission to the handout *Kansas Sentencing Commission Committees* to seek replacements for Chris Mechler and Stacey Donovan. Jessica Domme was appointed to the Personnel and Compensation Committee. Amy Raymond will take over Chris Mechler's appointments until an official replacement is made. Stacey Donovan's appointments will remain open until her replacement joins the Commission.

2020 Legislative Update

Executive Director Schultz provided an update on the current status of legislative bills being tracked by the Commission, highlighting bills that were introduced by the Commission.

Agency Report

Executive Director Schultz provided an update on the agency's latest activities since the last meeting. Ebo Browne, Senior Research Analyst, offered an update on the federal telemed grant for SB 123.

Adjournment

Stacey Donovan moved to adjourn. Representative Highberger seconded the motion. The motion carried.

The meeting adjourned at 3:18 p.m.

The next Sentencing Commission meeting will be Friday, March 20, 2020, in the Senate Room of the Jayhawk Tower.