

**Minutes of the Kansas Sentencing Commission Zoom Meeting
June 25, 2020**

The Honorable W. Lee Fowler, Chair, called the Kansas Sentencing Commission (KSSC) Zoom meeting to order on June 25 at 1:32 p.m.

Participants:

Members:

- Honorable W. Lee Fowler, Chair
- Honorable Benjamin J. Sexton, Vice Chair
- Honorable Stephen D. Hill, Kansas Court of Appeals
- Senator David B. Haley
- Representative Dennis “Boog” Highberger
- Representative John Barker
- Senator Carolyn McGinn
- Jonathan Ogletree, Kansas Prisoner Review Board
- Jessica Domme, Kansas Attorney General’s Office
- Spence Koehn, Office of Judicial Administration
- Jefferey Zmuda, Secretary of Corrections
- Mark Dupree, Wyandotte County District Attorney
- Jessica A. Glendening, Third Judicial District Public Defender’s Office
- Pat Colloton, Public Member
- Jermaine Wilson, Public Member
- Shelly Williams, Community Corrections Director

Guests:

Murl Riedel, Kansas Legislative Research Department
Stuart Little, Little Government Relations
Tara Newell, Department of Corrections
Hope Cooper, Department of Corrections
Amy Raymond, Office of Judicial Administration
Ashley Bauman, Bauman Consulting Group
Kim Parker, Kansas County and District Attorneys Association
Rosalyn Green, Public Citizen

Staff:

- Scott M. Schultz, Executive Director
- Brenda Harmon, Special Assistant to the Executive Director
- Kunlun Chang, Director of Research
- John Grube, Research Analyst
- Kira Johnson, SB 123 Program Director
- Trish Beck, Program Assistant
- Jamie Mai, Administrative Assistant
- Christopher Lyon, Staff Attorney
- Francis Givens, Special Projects Director
- Melissa Zoesch, Finance Director

Approval of Proposed Agenda

Chair Fowler asked if there were any objections or additions to the agenda. There were no objections and the agenda was approved.

Approval of May 22, 2020, KSSC Meeting Minutes

Chair Fowler referred to the May 22, 2020, minutes. The Honorable Stephen Hill moved to approve the minutes. Jonathan Ogletree seconded the motion. The motion carried.

Women’s Risk Needs Assessment (WRNA) Discussion & Possible Action

Ashley Bauman, MS, MBA, BCC, President of Bauman Consulting Group and Co-author of the Women’s Risk Needs Assessment presented, *Gender Responsive Approaches and Practices*. Chair Fowler created a KSSC committee to study the implementation of the Women’s Risk Needs Assessment tool and appointed Jessica Domme, Spence Koehn, Shelly Williams, Pat Colloton, and Secretary Jeffery Zmuda or designee to serve on the committee. Jessica Domme will chair the committee.

Review and Approval of the 2020 PSI and Journal Entry Forms

Vice Chair Sexton, KSSC Sentencing Forms Committee Chair, presented the committee’s proposed amendments to the 2020 Presentencing Investigation Report (PSI) and Journal Entry of Judgment form. Vice Chair Sexton moved accept the Committee’s proposed changes with the following amendments:

- Remove the language added to the PSI on page four, section five, “ Defendant failed to provide financial information.”
- Amend the Journal Entry of Judgment by adding a checkbox and “Amended See Page” at the top of page one.
- Amend the Journal Entry of Judgment by changing the title language of page 5, section 13 to read “If Amended indicate changes made.”

Spence Koehn seconded the motion. The motion carried and the forms were adopted.

Special Projects Director Update

Francis Givens, Special Projects Director, gave an update on the current educational projects the Kansas Sentencing Commission is providing to stakeholders. She discussed the Judges' Regional Training on June 2 and the SB 123 Webinar on June 3. Both were well attended. Upcoming projects include July 8, 10, and 15 webinars for the Board of Indigent Defense Services. One hour of general continuing legal education credit has been secured for these presentations. A webinar based on special sentencing rules and PSI basics for practitioners is also planned for August 26.

SB 123 Update

Shelly Williams updated the Commission on the program's progress since the last meeting. Mrs. Williams highlighted the efforts of the SB 123 committee and stated that the peer mentorship modality and changes to hourly intensive outpatient (IOP) billing will go live on July 1 in Beacon's computer billing system. A letter will be sent to stakeholders on or around July 1 advising of the updates. She also reported that the committee has added new members and will be meeting quarterly.

Agency Report

Executive Director Schultz provided an update on the agency's latest activities since the last meeting. The agency has been teleworking from home since March 23 due to the pandemic. Plans are being made for the September workshop. It will be held at the statehouse this year. Mr. Schultz also gave an update on the current status of the agency's federal telehealth grant and actions taken by the Personnel and Compensation committee to forward their recommendations as to the McGrath Compensation Study that was recently completed for the KSSC.

Adjournment

Representative Dennis Highberger moved to adjourn. Jessica Domme seconded the motion. The motion carried.

The meeting adjourned at 3:34 p.m.

The next Sentencing Commission meeting will be Thursday, July 23, 2020, in the Senate Room of the Jayhawk Tower.